



DEPARTMENT OF PROCUREMENT SERVICES

160 South Hollywood Street • Room 126 • Memphis, TN 38112 • (901) 416-5376

NOTICE TO BIDDERS

IFB 05252023JKG Westwood HS and Idlewild ES Window Replacement

DEADLINE: May 25, 2023 @ 2:00 PM, CST

Memphis-Shelby County Schools (MSCS) is accepting bids for the project listed above, in **red**. A **Mandatory Pre-Bid Meeting** will be held at the scheduled time and location listed below:

1950 Linden Ave. Memphis, TN 38104

May 12, 2023 @ 9:30 AM/CST

Once the Bid has been published, all communication regarding this project must be directed to Procurement Services. All questions or requests for clarification of technical issues and terms pertaining to this Bid must be emailed to JaNese Graves gravesj1@scsk12.org and LaJuanna Jones-Sulton, jonesultonlm@scsk12.org by 2:00 PM/CST on May 16, 2023. Subject line of email shall read “Questions –IFB 05252023JKG Westwood HS and Idlewild ES Window Replacement.” Questions must specifically reference the section of the Bid to which the question pertains. In order to prevent an unfair advantage to any respondent, all questions and answers will be posted as an addendum/Q&A on Procurement’s website on May 18, 2023 by 4:00PM.

IMPORTANT DATES:

Bid Release	May 5, 2023
Pre-Bid Meeting	May 12, 2023 @ 9:30 am
Questions Due	May 16, 2023 @ 2:00 pm
Questions and Answers Posted	May 18, 2023 @ 4:00 pm
Bid Due / Bid Deadline	May 25, 2023 @ 2:00 pm

Thank you.
Procurement Services
Memphis-Shelby County Schools